

D.1 Transparent ownership structure		Y/ N	Reference/ Source document
D.1.1	Does the information on shareholdings reveal the identity of beneficial owners, holding 5% shareholding or more?	N/A	BPI/MS 2019 General Information Sheet NOT APPLICABLE FOR CLASS 2
D.1.2	Does the company disclose the direct and indirect (deemed) shareholdings of major and/or substantial shareholders?	N/A	BPI/MS 2019 General Information Sheet NOT APPLICABLE FOR CLASS 2
D.1.3	Does the company disclose the direct and indirect (deemed) shareholdings of directors (commissioners)?	N/A	BPI/MS 2019 General Information Sheet NOT APPLICABLE FOR CLASS 2
D.1.4	Does the company disclose the direct and indirect (deemed) shareholdings of senior management?	N/A	BPI/MS 2019 General Information Sheet NOT APPLICABLE FOR CLASS 2
D.1.5	Does the company disclose details of the parent/holding company, subsidiaries, associates, joint ventures and special purpose enterprises/ vehicles (SPEs)/ (SPVs)?	N/A	BPI/MS 2019 General Information Sheet NOT APPLICABLE FOR CLASS 2

D.2 Quality of Annual Report			
	<i>Does the company's annual report disclose the following items:</i>		
D.2.1	Key risks	Y	BPI/MS 2019 Annual Report Company Key Risks (pages 18-21)
D.2.2	Corporate objectives	Y	BPI/MS 2019 ANNUAL REPORT Vision and Mission (page 7) Message from the President (pages 2-5)
D.2.3	Financial performance indicators	Y	BPI/MS 2019 ANNUAL REPORT Financial Highlights (page 9) Statements of Financial Position (page 10) Statements of Income (page 11)

			Statements of Total Comprehensive Income (page 12) Statements of Changes in Equity (page 12)
D.2.4	Non-financial performance indicators	Y	BPI/MS 2019 ANNUAL REPORT Vision and Mission (page 7)
D.2.5	Dividend policy	Y	BPI/MS 2019 ANNUAL REPORT Dividends Policy (page 21)
D.2.6	Details of whistle-blowing policy	Y	BPI/MS 2019 ANNUAL REPORT Whistle Blowing Policy (page 21)
D.2.7	Biographical details (at least age, qualifications, date of first appointment, relevant experience, and any other directorships of listed companies) of directors/commissioners	Y	BPI/MS 2019 ANNUAL REPORT Board of Directors (pages 22-29)
D.2.8	Training and/or continuing education programme attended by each director/commissioner	Y	BPI/MS 2019 ANNUAL REPORT Board of Directors Training (pages 30-35)
D.2.9	Number of board of directors/commissioners meetings held during the year	Y	> BPI/MS 2019 ANNUAL REPORT Table 1: 2019 Attendance Profile of the Members o the Board of Directors (page 19) > Board Matters: Governance, Meetings, Quorum and Attendance
D.2.10	Attendance details of each director/commissioner in respect of meetings held	Y	BPI/MS 2019 ANNUAL REPORT Table 1: 2019 Attendance Profile of the Members of the Board of Directors (page 19)
D.2.11	Details of remuneration of each member of the board of directors/commissioners	N/A	
Corporate Governance Confirmation Statement			
D.2.12	Does the Annual Report contain a statement confirming the company's full compliance with the code of corporate governance and where there is non-compliance, identify and explain reasons for each such issue?	Y	BPI/MS 2019 Annual Report Compliance Commitment Statement (page 18)

D.3. Disclosure of related party transactions (RPT)			
D.3.1	Does the company disclose its policy covering the review and approval of material/significant RPTs?	Y	> Board Matters Related Party Transaction Policy
D.3.2	Does the company disclose the name of the related party and relationship for each material/significant RPT?	Y	BPI/MS 2019 Audited Financial Statement Note 20 - Related Party Transactions and Balances (pages 17-18) "The table below summarizes the Company's transactions and balances with its related parties."
D.3.3	Does the company disclose the nature and value for each material/significant RPT?	Y	BPI/MS 2019 Audited Financial Statement Note 20 - Related Party Transactions and Balances (pages 17-18) "The table below summarizes the Company's transactions and balances with its related parties."

D.4 Directors and commissioners dealings in shares of the company			
D.4.1	Does the company disclose trading in the company's shares by insiders?	N/A	NOT APPLICABLE FOR CLASS 2

D.5 External auditor and Auditor Report			
D.5.1	Are audit fees disclosed?	N	
<i>Where the same audit firm is engaged for both audit and non-audit services</i>			
D.5.2	Are the non-audit fees disclosed?	N/A	Audit firm is not engaged for non-audit services.
D.5.3	Does the non-audit fee exceed the audit fees?	N/A	Audit firm is not engaged for non-audit services.

D.6 Medium of communications			
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Does the company use the following modes of communication?			
D.6.1	Quarterly reporting	N/A	
D.6.2	Company website	Y	
D.6.3	Analyst's briefing	N/A	NOT APPLICABLE FOR CLASS 2
D.6.4	Media briefings /press conferences	N/A	

D.7 Timely filing/release of annual/financial reports			
D.7.1	Are the audited annual financial report / statement released within 120 days from the financial year end?	Y	BPI/MS 2019 Annual Report was not uploaded in April 2020 because the National Capital Region was placed under Enhanced Community Quarantine (ECQ) effective March 17, 2020 until May 15, 2020 and Modified ECQ from May 16 to 31, 2020. The 2019 Annual Report was uploaded on July 8, 2020, 38 days after the end of the Modified ECQ.
D.7.2	Is the annual report released within 120 days from the financial year end?	Y	BPI/MS 2019 Annual Report was not uploaded in April 2020 because the National Capital Region was placed under Enhanced Community Quarantine (ECQ) effective March 17, 2020 until May 15, 2020 and Modified ECQ from May 16 to 31, 2020. The 2019 Annual Report was uploaded on July 8, 2020, 38 days after the end of the Modified ECQ.
D.7.3	Is the true and fairness/fair representation of the annual financial statement/reports affirmed by the board of directors/commissioners and/or the relevant officers of the company?	Y	2019 Statement of Management's Responsibility for Financial Statements

D.8 Company website			
Does the company have a website disclosing up-to-date information on the following:			
D.8.1	Business operations	Y	
D.8.2	Financial statements/reports (current and prior years)	Y	2018 and 2019 ASEAN Corporate Governance Scorecard attachment (Audited Financial Statement)
D.8.3	Materials provided in briefings to analysts and media	N/A	
D.8.4	Shareholding structure	Y	BPI/MS 2019 General Information Sheet.

D.8.5	Group corporate structure	Y	< BPI/MS Website. Corporate Profile Officers and Organizational Structure
			< BPI/MS 2019 Annual Report Management Committee (pages 36-37)
D.8.6	Downloadable annual report	Y	BPI/MS Website About Navigation
D.8.7	Notice of AGM and/or EGM	Y	> Notice of 2019 Annual Stockholders' Meeting
			> Notice of 2020 Annual Stockholders' Meeting NOT APPLICABLE FOR CLASS 2
D.8.8	Minutes of AGM and/or EGM	Y	> Minutes of the Annual Stockholders' Meeting held on June 11, 2019
			> Minutes of the Annual Stockholders' Meeting held on July 17, 2020 (Original Schedule is June 02, 2020 but was re-scheduled) NOT APPLICABLE FOR CLASS 2
D.8.9	Company's constitution (company's by-laws, memorandum and articles of association)	Y	> Articles of Incorporation
			> Amended By-Laws

D.9	Investor relations
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D.9.1	Does the company disclose the contact details (e.g. telephone, fax, and email) of the officer / office responsible for investor relations?	N/A	NOT APPLICABLE FOR CLASS 2
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